

*Report in accordance with art. 13 of GDPR 2016/679  
"General Data protection Regulation"*

Dear client,

Assing SPA informs that his/her personal data will be treated in accordance with the above-mentioned regulation and in conformity with the following report.

It is appropriate to specify that the data protection regulation solely preserves natural person.

Consequently, the following informations should be exclusively reported to personal data as natural person.

### **1. Controller of personal data processing**

ASSING Spa. - Via Edoardo Amaldi, 14, 00051 - Monterotondo, Roma (Italia)

Email address: sede@assing.it

### **2. Object of the treatment**

The treatment will be able to cover some of his/her identification data (i.e. name and surname, telephone and mobile phone numbers, email address, eventual Skype or LinkedIn contacts), provided in case of service request by Assing Spa and/or provided in a following moment.

### **3. Cookie**

We inform you that we could gather data regarding his/her visits on our web site (i.e. IP address, type of browsers, position from which our web site is visited), with the aim to simplify his/her future visits and improve your experience in the using of our web site.

For more details about the utilization of cookies, we please invite you to read our cookie policy at the following address <https://www.assing.it/>

### **4. Data security and recipients**

His/her data will be treated through the utilization of IT and hand tools (documentation in paper), protected by appropriate security measures which guarantee discretion and integrity.

The controller adopts the appropriate security measures in order to prevent the access, divulgation, modification or distruction of the personal data without an authorization.

In addition to the controller, sometimes other entities involved in the organization could have access to the data, (i.e. administrative, business, marketing, legal staff and system administrators), which are external parties (i.e. service suppliers, computer companies) or parties whose the controller shall provide data on the basis of legal and contract obligations.

The updated list of the Perpetrators will be required to the controller.

His/her personal data will not be object of dissemination.

## 5. Purpose and legal basis of the treatment

The controller treats personal data in accordance with one of the following conditions:

- The treatment is necessary for the implementation of the contract and/or the implementation of precontractual measures;
- The treatment is necessary to fulfil a legal obligation to which the controller is subjected;
- The treatment is necessary for the implementation of public interest task or for the exercise of official authority of which the controller is invested;
- The treatment is necessary for the pursuit of legitimate interest of the controller or of third parties;

The treatment for these purposes doesn't require his/her consent in accordance with artt.6 (1)(b)(c) of the Regulation.

- The consent has been provided for one and more specific purposes;

Anyway, it is always possible to require the controller to clarify the legal basis of every treatment and to specify if the treatment is based on the law, provided for by contract or necessary to complete a contract.

## 6. Data transfer and the consequences in case of no transfer

Data transfer is mandatory for the primary purposes in accordance with the previous paragraph. In case of no transfer, it will not possible to provide our services, establish and lead to the implementation of the business relationship.

Instead, data transfer for marketing purposes is non-mandatory.

## 7. Data transfer outside the European Union

His/her data may be transferred and treated in one or more States inside or outside the European Union, in this case the transfer of your data outside the European Union will happen only where our Company has prepared contractual tools which offer appropriate guarantees to preserve the privacy of his/her data in accordance with the art.46 of the Regulation.

## 8. Data conservation period

The data gathered for the mandatory purposes, in accordance with paragraph 5, will be preserved for the duration of the business and contractual relation and for a further period of ten years, with the aim to comply with the legal obligations of administrative, fiscal and accounting nature.

Eventual data gathered for marketing aims will be preserved for 24 months, without affecting the possibility to revoke in any moment the consent issued previously.

## 9. Data subject's rights

We inform you that you will be able to carry out certain rights with reference to data treated by the controller (in accordance with art. 16-21 GDPR).

Particularly:

- Revoking the consent to the processing of his/her personal data as notified previously;
- Opposing to the processing of his/her personal data when this happen on a different legal basis from the consent;
- Obtaining informations about data treated by the controller, determined aspects of the treatment and receiving a copy of the data treated;
- Verifying the propriety of his/her personal data and applying for the updating or the correction.
- When determined conditions resort, applying for the limitation of the treatment of his/her personal data. In that case the controller will not treat the data for any purpose except their conservation.
- When determined conditions resort, applying for the cancellation of his/her personal data from the controller;
- Receiving his/her data in structured format of common use and machine-readable and, where techically feasible, obtaining the transfer to an other controller without obstacles. This provision is applicable when the data are treated with automated tools and the treatment is based on the consent of the consumer, on a contract of which the consumer is part or on contractual measures connected with it.
- Proposing a complaint to the data protection supervisory authorities or actng in court if it considers that were violated him/her rights, according to the modalities indicated on the web site of the guarantor accessible on the web site address: [www.garanteprivacy.it](http://www.garanteprivacy.it).

For exercising the client rights, the costumers can direct a request to the controller contact details indicated in this document. The requests shall be deposited for free and evaded by the controller as soon as possible, in any case within one month.

## **10. Data protection officer**

Assing Spa - Via Edoardo Amaldi, 14, 00051- Monterotondo, Roma (Italia)  
Email address: [sede@assing.it](mailto:sede@assing.it)

## **11. Reporting changes**

Our report about the personal data processing can change. Any change will be communicated through an email or a notification on our web site